Attending:  
Kelly Dixon, Jonathan Creel, Kevin Jordan, Evelyn Akers  
Bldg 87, Room 101

* Need confirmation from Walt Akers that HD Ice has agreed to filling their target buffer Dewar with a portable Dewar during UITF runs (rather than the costlier and longer delivery schedule option of a transfer line to the target).
* Updated drawings of the UITF were provided by Walt Akers and given to Kevin and Kelly for reference.
* Kelly has identified an existing LHe tap at CHL2 which will require some structural support for safety.
* Cryo has a 1000 liter Dewar (recently used to fill Hall D magnets while Hall D refrigerator was being renewed). They are willing to loan this larger Dewar for use filling the HD Ice buffer Dewar during their UITF runs (see caveat in next bullet).
* Everyone must acknowledge that Cryo's first priority at Jefferson Lab is supporting CEBAF, and in a situation where CHL trips or other operational crises arise, the UITF will be a lesser priority. It is recommended that in case of such situations, HD Ice negotiate rapid delivery of LHe from the contractor they use for target work in the Test Lab North Annex.
* Cryo recommends that instrumentation be added to the existing 1000 liter Dewar so HD Ice can monitor its liquid and pressure levels. Cryo recommends that HD Ice's buffer Dewar have the same instrumentation installed if it does not already exist.
* During operations, refilling the 1000 liter Dewar ~ twice per week could be supported in the following manner:
  + Cryo staff would supervise: u-tube operations at UITF (disconnect), movement of the 1000 liter (Supply) Dewar to CHL,  the connection to CHL tap and fill process, the movement of the supply Dewar back to UITF and the u-tube operations to reconnect supply Dewar to buffer Dewar.
  + HD Ice staff would monitor the pressure and liquid levels on the supply Dewar while it is connected in the UITF.
  + Cryo will need to provide two sets of u-tubes (fixtures) for this process; one will remain at the UITF, the other will remain at CHL2.
* Cryo will modify old designs of supply and return transfer lines between the CTF and the UITF 1/4 cryomodule.
* Cryo will design a warm gas return line (including vaporizer) from the HD Ice target to CTF to reduce helium loss/waste.
* It is our shared goal to deliver the supply and return lines between CTF and the UITF 1/4 cryomodule in time for November 2015 cool down, commissioning and tests of the cryomodule.
* It is our shared goal to deliver the supply (as described above) and warm return line for HD Ice operation in the UITF by 31 March, 2016.

Concerns: Within Cryo, UITF work presently has the lowest priority when compared to Operations, 12 GeV, or WFO agreements with FRIB or LCLSII. This priority level needs to be confirmed or corrected by Lab Management's Resource Planning & Coordinating team.