

## MINUTES UGBoD meeting 12/10/2012

### Sebastian

- Gave an overview of the meeting agenda.
- Upcoming work for UGBoD in nearest future:
  - Review applications for postdoc and thesis prizes.
  - Suggestions for members of Thesis Prize Finalist Selection Committee? (Distinguished members of the community)
  - Elections coming up for UGBoD in April. Mark's and Kent's tenure comes to an end. Suggestions for nomination committee? Propose to add a ballot question "Should users have only ONE vote for members-at-large of UGBoD, regardless of number of open slots?"
- Coming soon: Need to work on Satellite Meeting (Denver APS April meeting) and next Annual Users Group Meeting.
  - Looking for help with identifying speakers
  - Suggestions for candidates we should support in the next round of DNP elections?
- Update on NSAC. The subcommittee report is due by January 7. NSAC meets January 28. After that recommendation will be public.

### Rolf

- Status of the experimental halls. Removal of equipment for B and C is well underway. Expected to be finished in February. Hall D is preparing for magnet cool down. Hall A is reviewing their experimental program. Early start beam to Hall A in March 2014.
- The management is working on a new procedure for experiment readiness review. It will have several rounds. The details will be available in a couple of month
- MOUs with foreign institutions. ALL 12 GeV related MOUs require DOE review. All others do not.

Eric proposed to make a booklet/web page for foreign visitors with a variety of information including US immigration and tax topics.

### Bob and Mont:

- 4-hall operation is under consideration.
- PAC-40 will be the week of June 17. The deadline for proposal submission May 6.
- New procedures for proposals from run groups, which don't request additional beam time. This is relevant for mostly for Hall B and Hall D when several experiments are compatible in running conditions and can take data simultaneously. In this case the review of the proposal is done within collaboration and the collaboration sends its recommendation to PAC. Bob is open for suggestions and different approaches can be applied if need be.
- Working on the procedures for backlog management

- Strategic plan. Draft exists and will be released soon.
- LDRD call for proposals is coming soon. For FY14 up to \$0.5M
- Discussed 12 GeV re-baselining, Lehman and director's reviews, status of magnets and new equipment.

Mike Pennington and Anatoly Radyushkin presented Adam Szczepaniak, leader of new Physics Analysis Center. Adam briefly presented his view of this center. Plans for the future include further bridge positions.

Roy Witney and Mark Ito: Computing. Reviewed survey results. In general users are satisfied with JLab computing, although there are some complaints about off-site access. Group was (will be?) formed to improve user interaction and keep software up-to-date that users need.

Walt, Lorelei, Annalisa

- Counting house remodeling is on the way. Upstairs presently NOT in plan, but we could push for at least better conference room.
- Follow up on floods.
- "Hoteling" system for users. Software exists. Needs to be officially released and tested live. Try annual "re-registration" of user space. UGBoD and JLab to develop new user space policy.
- Storage of users stuff. It is time for another cleanup. Call for users to claim their belongings will be made. Unclaimed stuff will be disposed of.
- Computers and phones are now in user space in ARC -> it needs to be utilized!

Elizabeth, Kent: Outreach.

- UGBoD works with SURA to keep politicians and the general public informed on science and funding needs. Work with NUFO (National Users Facilities Organization, nufo.org) for annual "Capitol Hill exhibition" etc.
- Elizabeth reported on SURA and JSA activities, including Program committee (JSA proposals, sabbatical and student support,...)