

22 January, JLUO BOD Meeting minutes

In attendance: Carlos M. Camacho, Marco Contalbrigo, Olga Cortes, Wim Cosyn, Sean Dobbs, Nathan Heinrich, Yordanka Ilieva, Rachel Montgomery, Holly Szumila-Vance, and Lorelei Carlson

Agenda:

- Agenda of the Winter Meeting
 - DIEA initiatives
 - CEBAF space committee and survey
 - JSA Initiatives
 - User Group data and communications
1. Marco - tentative agenda, list of presenters from the lab, feedback from the Board.
 2. Marco: Board identified user-related focus groups within the council; Holly presents the overall DEIA plan of the lab, and a table of the users goals for 2024 (increase users activities in DEIA, support and resources to users, user representation in the lab's council) to be presented to Stuart on the 23rd of January. The plan is to have a first focus group meeting open to the Users around the end of February/beginning of March, where to present the DIEA resources available to users and start collecting user feedback and advice. A discussion on what person should be the formal sponsor of the user focus groups - a lab staff or the Chair of the Users Group - resulted in the decision to follow the existing Council structure and have a lab staff that can properly sponsor the focus group needs via the lab organization.
 3. Users databases: cuga and advocacy email lists do not provide a formal way of contact with user groups engaged at JLab - A more structured organization with Institutional representatives and official points of contact is worthy of consideration.
 4. JLUO wiki needs update
 - a. Meeting with DOE and NSF this summer?
 - b. To update the Board's Poster
 - c. Board Meeting minutes - to post on wiki
 5. JSA initiatives award are ready for publication.