**AIP Conference Proceedings Questionnaire**

Thank you for your interest in publishing your conference proceedings with AIP Publishing. To ensure we can evaluate your proposal as quickly and efficiently as possible, please take a few minutes to complete this questionnaire. Please e-mail the completed form to [confproc@aip.org](mailto:confproc@aip.org).

# About you

|  |  |
| --- | --- |
| Title (Mr./Ms./Dr./Professor) | Dr. |
| First name | Joseph |
| Family name | Grames |
| Institution | Thomas Jefferson National Accelerator Facility |
| Department | Accelerator |
| Institution address | Jefferson Lab  600 KELVIN DR Suite # 8  Newport News, VA 23606 |
| Job/occupation | Scientist |
| E-mail address(es) | grames@jlab.org |
| Phone number(s) | 757-269-7097 (w), 757-344-0188 (c) |

# About your conference

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Conference title | **International Workshop on Physics with Positrons at Jefferson Lab** | | | | |
| Conference location  (full address, if known) | Thomas Jefferson National Accelerator Facility  12000 Jefferson Avenue, Newport News VA 23606 | | | | |
| Conference web site  (if available) | https://www.jlab.org/conferences/JPOS2017/ | | | | |
| Conference dates | Start date: | 9/12/17 | | End date: | 9/15/17 |
| Number of participants (estimated if necessary) | 60-80 |  |  | | |

# Previous events and their proceedings

Is this the first time this conference has been held? Please indicate **YES or NO**: .

No

If **NO**: please provide the following details about the proceedings of the previous conference

If the previous proceedings were published with AIP Publishing

Please provide the AIP Conference Proceedings volume number(s): .

1160

# If the proceedings were NOT published with AIP Publishing

Please provide the publisher(s) and the publication(s) where the proceedings appeared. This information is extremely helpful in evaluating your proceedings proposal.

|  |  |
| --- | --- |
| Publisher(s) |  |
| Journal(s)/publication(s) |  |
| Proceedings web link(s) |  |

# Objectives of your conference

Please provide a short summary of the objectives of your meeting. For example, why is the meeting taking place and what do you hope to achieve? Please use as much space as you need.

|  |
| --- |
| This 4 day workshop plans to explore the scientific basis for polarized and unpolarized positron beams at JLab in the context of 12 GeV CEBAF, the proposed Jefferson Lab Electron Ion Collider (JLEIC), and also for low energy applications. An accelerator session dedicated to positron production and beam formation for each scenario completes the scientific program.   Collecting the motivation and requirements for a positron physics experimental program within the workshop proceedings as a basis for a Jefferson Lab Positron Physics white paper is a key goal of the meeting. |

# Conference scope

What will the main topics be? Please use as much space as you need.

|  |
| --- |
| The workshop will cover the following topics:   * Multi-photon exchange * Deeply virtual Compton scattering * Electroweak structure of hadrons * Heavy quark production * Beyond the Standard Model physics * Low energy polarized positron beam applications * Polarized electron and positron sources * Multi-turn accumulation and fast kickers * Positron beams at CEBAF, JLEIC and LERF |

# Related conferences (optional but very helpful)

Please list up to 3 other conferences in your field which are of interest to your community.

|  |  |
| --- | --- |
| Conference title | POSIPOL |
| Conference web site  (if known) | https://posipol2016.lal.in2p3.fr |
|  |  |
| Conference title | INTERNATIONAL PARTICLE ACCELERATOR CONFERENCE |
| Conference web site  (if known) | https://ipac17.org |
|  |  |
| Conference title | **2017 Fall Meeting of the APS Division of Nuclear Physics** |
| Conference web site  (if known) | http://www.aps.org/units/dnp/ |

# About your publication needs

Providing full information will enable us to process your proposal quickly and efficiently. Please provide as much information as possible and estimate any quantities which may be uncertain at this time.

**About the articles you expect to publish**

AIP Publishing’s **online** publication fees are *totally independent* of the number of pages in your proceedings: The online-publication fees are based on the number of articles published, *not* the number of pages. Your authors can write as much material as they wish without any extra cost for your conference budget. Naturally, longer articles cost more to print but they do not cost any extra to publish online.

**Note: AIP Conference Proceedings does not accept 1-page abstract-only papers for publication**. All articles must be full pieces of work, containing a preferred minimum of 4 pages in 8.5 x 11 in format and submitted as a camera ready PDF. We welcome and encourage substantial papers.

Pleaseprovide an estimate of the number of each article type and the number of pages the conference has allowed for authors of each type of article. *This information is an important part of our proposal evaluation procedures*. Please provide additional article types if they are not listed here (e.g., tutorial papers, reviews): You can edit the table cells “Other (please define)” to provide the name of the article type.

|  |  |  |  |
| --- | --- | --- | --- |
| **Article type** | **Estimated number of articles** | **Number of pages allowed per article type** | **Number of articles × number of pages in article type** |
| Keynote |  |  |  |
| Plenary | 5 | 7 | 35 |
| Invited | 20 | 7 | 140 |
| Contributed oral | 10 | 4 | 40 |
| Contributed poster | 5 | 4 | 20 |
| Other (please define) |  |  |  |
| Other (please define) |  |  |  |
| Other (please define) |  |  |  |

**Please provide the following totals**

|  |  |  |
| --- | --- | --- |
|  | **Total number of articles** | **Total number of pages** |
| Total | 45 | 235 |

# Estimated submission date

Please provide an estimated date for submission of your proceedings to AIP Publishing. We appreciate this can be difficult to estimate in advance, but 3 months after the conference is quite typical. Please note that if you are ordering printed copies or CDs and want them to be delivered in time to be distributed at the conference that we do require the material to be submitted 10 – 12 weeks prior to the conference date.

|  |  |
| --- | --- |
| Estimated submission date: | 12/1/17 |

# Paper selection and peer review

Please provide a summary of the procedures that will be used to review and select papers to appear in the proceedings.

|  |
| --- |
| Generally, all papers submitted by presenters will be accepted to the proceedings. The workshop is organized into 5 working groups each with 2-3 organizers. Those organizers will review contributions and pass along to the two workshop chairs (I am one of them), and I will finally submit to APS. |

# Details regarding the proceedings services you require

|  |  |
| --- | --- |
| **Indicate the option you prefer for online access**  1 year conference access or perpetually free access | Perpetually full access |

**Conference Access** - One year free online access for all editors, conference participants/authors and committee members. Upon publication of the proceedings the Corresponding Editor will receive a username and password which will enable access to the proceedings. The username and password may be distributed to all editors, conference participants/authors and committees. It must not be shared or made available to anyone else.

**Perpetually Free Access** - An online proceedings that will be permanently free-to-read and available to researchers worldwide without any fee to access or download the papers. You do not need a username or password to access the papers.

|  |  |
| --- | --- |
| **Do you want any printed copies** (minimum 50 copies)? Please indicate **YES or NO**. | Maybe |
| **Do you want any CDs** (minimum 75 copies)? Please indicate **YES or NO.** | Maybe |

**If you require printed copies please provide the following details**

|  |  |
| --- | --- |
| **How many print copies will you need**? | 60-80 |
| Please indicate your preferred binding:   * hardcover binding * softcover binding | softcover |
| Please indicate your preferred shipping option:   * in bulk to a single address, or * shipping direct to participants | 20 to one address,  remainder shipped directly |

|  |  |
| --- | --- |
| **How many CDs do you need (minimum 75 copies)?** | 75-80 |
| Please indicate your preferred shipping option:   * in bulk to a single address, or * shipping direct to participants | 20 to one address,  remainder shipped directly |

**Additional requirements**

If you have any additional requirements or special instructions for your proceedings (not described elsewhere on this form) please explain them, providing as much information as possible.

|  |
| --- |
| 1. Can we have an organizer’s preface of a few pages? 2. Can we provide group photo? 3. Can we provide cover graphic? |